

ATTACHMENT 5

FY 2024-26 Overall DBE Three-Year Goal Methodology

Name of Recipient: Pueblo Memorial Airport (City of Pueblo)
Goal Period: FY 2024-26 (10/1/2023 through 9/30/2026)
DOT-assisted contract amounts:

Fiscal Year 2024	\$511,875
Fiscal Year 2025	\$2,656,975
Fiscal Year 2026	\$5,533,750
FY 24-26 Totals	\$8,702,600

Overall FY 2024-26 Goal: 1.8%, to be accomplished through:
1.0% Race Conscious (RC), and
0.8% Race Neutral (RN)

Total dollar amount to be expended on DBEs: \$86,251

Describe the Number and Type of Contracts that the airport anticipates awarding:

Contracts in Fiscal Year 2024:

1. East Apron Rehab (North) (Design) - \$261,875
2. West GA Taxilanes Rehab & T-Hangar (Design) - \$250,000

Contracts in Fiscal Year 2025:

3. East Apron Rehab (North) (Construction) - \$1,225,000
4. West GA Taxilanes Rehab & T-Hangar (Construction) - \$1,431,975

Contracts in Fiscal Year 2026:

1. Taxiway A and Connectors Rehab Phase I (Design/Construct) - \$5,533,750

Market Area

The market area for the City of Pueblo/Pueblo Memorial Airport is the entire state of Colorado. It is expected that contractors throughout Colorado will submit bids given the proposed scope of the anticipated projects within the next three years and is where the City spends the majority of its contracting dollars.

Step 1. Actual relative availability of DBEs

The base figure for the relative availability was calculated as follows:

Method: Use Colorado United Certification Program (UCP) DBE Directories (<https://coucp.dbesystem.com>) and Census Bureau Data (<https://data.census.gov/cedsci/>).

Weighted Availability of DBE firms:

Fiscal Year 2024

For 10/1/2023 - 9/30/2024, award of the following is anticipated:

Project Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Directory	Census	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
FY 2024 Project No. 1								
East Apron Rehab (North) (Design)	Engineering Services	Civil Engineering Services	541330	\$250,000	49	2,416	2.0%	\$5,000
East Apron Rehab (North) (Design)	Land Surveying	Land Surveying Services	541370	\$11,875	12	255	4.7%	\$558
East Apron Rehab (North) (Design)				\$261,875			2.1%	\$5,558
FY 2024 Project No. 2								
West GA Taxilanes Rehab & T-Hangar (Design)	Engineering Services	Civil Engineering Services	541330	\$225,000	49	2,416	2.0%	\$4,500
West GA Taxilanes Rehab & T-Hangar (Design)	Land Surveying	Land Surveying Services	541370	\$25,000	12	255	4.7%	\$1,175
West GA Taxilanes Rehab & T-Hangar (Design)				\$250,000			2.3%	\$5,675
Year 1 Total				\$511,875			2.2%	\$11,233

Fiscal Year 2025

For 10/1/2024 - 9/30/2025, award of the following is anticipated:

Project Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Directory	Census	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
FY 2025 Project No. 1								
East Apron Rehab (North) (Design Reimb./Construct)	Hauling	Specialized Freight Trucking, Local	484220	\$20,000	132	679	19.4%	\$3,880
East Apron Rehab (North) (Design Reimb./Construct)	Engineering Services	Civil Engineering Services	541330	\$200,000	49	2,416	2.0%	\$4,000
East Apron Rehab (North) (Design Reimb./Construct)	Land Surveying	Land Surveying Services	541370	\$25,000	12	255	4.7%	\$1,175
East Apron Rehab (North) (Design Reimb./Construct)	Heavy and Civil Engineering Construction	Highway, Street, and Bridge Construction	237310	\$910,000	1	232	0.4%	\$3,640
East Apron Rehab (North) (Design Reimb./Construct)	QA Testing	Testing Laboratories	541380	\$20,000	8	181	4.4%	\$880
East Apron Rehab (North) (Design Reimb./Construct)	Earthwork	Site Preparation Contractors	238910	\$50,000	28	986	2.8%	\$1,400
East Apron Rehab (North) (Design Reimb./Construct)				\$1,225,000			1.2%	\$14,975
FY 2025 Project No. 2								
West GA Taxilanes Rehab & T-Hangar (Design Reimb./Construct)	Engineering Services	Civil Engineering Services	541330	\$250,000	49	2,416	2.0%	\$5,000
West GA Taxilanes Rehab & T-Hangar (Design Reimb./Construct)	Land Surveying	Land Surveying Services	541370	\$10,000	12	255	4.7%	\$470
West GA Taxilanes Rehab & T-Hangar (Design Reimb./Construct)	Heavy and Civil Engineering Construction	Highway, Street, and Bridge Construction	237310	\$226,975	1	232	0.4%	\$908
West GA Taxilanes Rehab & T-Hangar (Design Reimb./Construct)	Airport Electrical Contractors	Electrical Contractors	238210	\$10,000	2	2,122	0.1%	\$10
West GA Taxilanes Rehab & T-Hangar	QA Testing	Testing Laboratories	541380	\$10,000	8	181	4.4%	\$440

(Design Reimb./Construct)								
West GA Taxilanes Rehab & T-Hangar (Design Reimb./Construct)	Earthwork	Site Preparation Contractors	238910	\$10,000	28	986	2.8%	\$280
West GA Taxilanes Rehab & T-Hangar (Design Reimb./Construct)	Hauling	Specialized Freight Trucking, Local	484220	\$15,000	132	679	19.4%	\$2,910
West GA Taxilanes Rehab & T-Hangar (Design Reimb./Construct)	Hangar	Hangar	332311	\$900,000	0	1	0.0%	\$0
West GA Taxilanes Rehab & T-Hangar (Design Reimb./Construct)				\$1,431,975			0.7%	\$10,018
FY 2025 Total				\$2,656,975			0.9%	\$24,993

Fiscal Year 2026

For 10/1/2025 - 9/30/2026, award of the following is anticipated:

Project Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Directory	Census	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Taxiway A and Connectors Rehab Phase I (Design/Construct)	Hauling	Specialized Freight Trucking, Local	484220	\$100,000	132	679	19.4%	\$19,400
Taxiway A and Connectors Rehab Phase I (Design/Construct)	Engineering Services	Civil Engineering Services	541330	\$255,000	49	2,416	2.0%	\$5,100
Taxiway A and Connectors Rehab Phase I (Design/Construct)	Land Surveying	Land Surveying Services	541370	\$20,000	12	255	4.7%	\$940
Taxiway A and Connectors Rehab Phase I (Design/Construct)	Heavy and Civil Engineering Construction	Highway, Street, and Bridge Construction	237310	\$3,958,750	1	232	0.4%	\$15,835
Taxiway A and Connectors Rehab Phase I (Design/Construct)	Airport Electrical Contractors	Electrical Contractors	238210	\$950,000	2	2,122	0.1%	\$950

Taxiway A and Connectors Rehab Phase I (Design/Construct)	QA Testing	Testing Laboratories	541380	\$50,000	8	181	4.4%	\$2,200
Taxiway A and Connectors Rehab Phase I (Design/Construct)	Earthwork	Site Preparation Contractors	238910	\$200,000	28	986	2.8%	\$5,600
Taxiway A and Connectors Rehab Phase I (Design/Construct)				\$5,533,750			0.9%	\$50,025
FY 2026 Total				\$5,533,750			0.9%	\$50,025

The base goal projection after weighting is as follows:

- Total Weighted DBE Availability: **\$75,018**
- Total for All Trades: **\$8,190,725**

Dividing the weighted DBE totals by the total estimate for all trades gives a base DBE availability figure for the projects anticipated during the goal-setting period. This figure is expressed as a percentage and serves as the basis for the three-year overall goal.

Base of DBE Goal: **0.9%**

Step 2: Adjustments to Step 1 base figure

Past History Participation

One piece of data used to determine the adjustment to the base figure was the median of historical DBE accomplishments, as follows:

Federal Fiscal Year	Total Grant \$ Amount	DBE Goals			Accomplishments			Type of Work
		Race Conscious (%)	Race Neutral (%)	Total	Race Conscious (%)	Race Neutral (%)	Total	
FY 21	\$1,052,632	2.3%	1.6%	3.9%	4.7%	0.2%	4.9%	Taxiway E Reconstruction & Extension (Design/Construction)
FY 22	\$631,758	2.3%	1.6%	3.9%	0.0%	0.0%	0.0%	Runway 8R-26L Rehabilitation (Design)
FY 23	\$9,473,684	2.3%	1.6%	3.9%	1.8%	0.8%	2.6%	Runway 8R-26L Rehabilitation (Construction)

Arranging this historical data from low to high (0%, 2.6%, 4.9%), the median is **2.6%**.

Step 1 Base averaged with historical median: **(0.9% + 2.6%) / 2 = 1.8%**

To arrive at an overall goal, the Step 1 base figure was added to the Step 2 adjustment figure and the total was averaged, arriving at an overall goal of **1.8%**. City of Pueblo believes this adjusted goal accurately reflects DBE participation that can be achieved for the type(s) of work being awarded during this three-year goal period (FY 2024-26).

Breakout of Estimated “Race and Gender Neutral” (RN) and “Race and Gender Conscious” (RC) Participation

The Pueblo Memorial Airport will meet the maximum feasible portion of the overall goal by using race neutral means of facilitating DBE participation.

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitates DBE, and other small businesses, participation;
2. Carrying out information and communications programs on contracting procedures and specific contract opportunities;
3. Ensuring distribution of DBE directory, through print and electronic means, to the widest feasible universe of potential prime contractors;

Pueblo Memorial Airport estimates that in meeting the established overall goal of **1.8%**, it will obtain **0.8%** from RN participation and **1.0%** through RC measures.

This breakout is based on:

In FY 21 and FY 23, Pueblo Memorial Airport accomplishments exceeded the goal by 1.0% and 0.9%, respectively, which may be construed as evidence of race-neutral participation. Therefore, 0.8% of the 1.8% goal is expected through race-neutral means and the remaining 1.0% is to be obtained by race-conscious measures.

Pueblo Memorial Airport will adjust the estimated breakout of race neutral and race conscious DBE participation as needed to reflect actual DBE participation (see §26.51(f)) and track and report race neutral and race conscious participation separately. For reporting purposes, RN DBE participation includes, but is not necessarily limited to the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal, and DBE participation through a subcontract from a prime contractor that did not consider a firm’s DBE status in making the award.

Consultation

In establishing the overall goal, the Pueblo Memorial Airport provided for consultation and publication. This process included consultation with minority, women’s, and general contractor groups, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the

City of Pueblo's efforts to establish a level playing field for the participation of DBEs. The consultation included a scheduled, direct, interactive exchange with as many interested stakeholders as possible focused on obtaining information relevant to the goal setting process, and was conducted before the goal methodology was submitted to the operating administration for review. Details of the consultation are as follows.

The consultation engaged in was a teleconference (via Zoom), which was held on July 10, 2023, at 12:00 pm.

Participants included:

- Greg Pedroza - Pueblo Memorial Airport, Director of Aviation
- Jared Bass - Dibble
- Jim Hodge - Dibble

No comments were received during the course of the consultation meeting

A notice of the proposed goal was published on the Airport's official website (www.flypueblo.com) before the methodology was submitted to Federal Aviation Administration.

If the proposed goal changes following review by Federal Aviation Administration, the revised goal will be posted on City of Pueblo official website.

Notwithstanding paragraph (f)(4) of §26.45, City of Pueblo proposed goals will not be implemented until this requirement has been met.

Sample Public Notice Language

PUBLIC NOTICE

The Pueblo Memorial Airport hereby announces its proposed Disadvantaged Business Enterprise (DBE) participation goal of 1.8% for FAA-funded contracts/agreements. The proposed goal pertains to federal fiscal years 2024 through 2026 (10/1/2023 - 9/30/2026).

A teleconference (via Zoom) will be held on July, 10th, 2023 from 10:00-11:00 pm for the purpose of consulting with stakeholders to obtain information relevant to the goal-setting process. Those wishing to participate can phone into the meeting by dialing (833) 302-1536 and when prompted use Meeting ID: 829 5538 6993.

The **FY 2024-26 Overall DBE Goal Methodology for Pueblo Memorial Airport** can be viewed on the Airport's website. (www.flypueblo.com).