

# PUEBLO MEMORIAL AIRPORT IROPS CONTINGENCY PLAN

Pueblo Memorial Airport has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Mark Lovin at [mlovin@pueblo.us](mailto:mlovin@pueblo.us). Pueblo Memorial Airport is filing this plan with the Department of Transportation because (1) it is a commercial airport or (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, Pueblo Memorial Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

Pueblo Memorial Airport has facility constraints that limit our ability to accommodate diverted flights or maintain the airport's safe operation and strongly encourages aircraft operators to contact the airport at 719-320-2710 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following: Aviation Fuel Supplies and Limited Sterile Terminal Space. We have noted these constraints in Pueblo Memorial Airport's Airport/Facility Directory record. During diversion events Pueblo Memorial Airport issues NOTAMs regarding its ability to accommodate diverted flights to ensure the safe and efficient operation of the airport and its ability to serve the civil aviation needs of the public during irregular operations events.

## **Airport Information**

Name of Airport: Pueblo Memorial Airport

Name and title of person preparing the plan: Mark Lovin, Director of Aviation

Preparer contact number: 719-553-2760

Preparer contact e-mail: mlovin@pueblo.us

Date of submission of plan: June 20, 2012

Airport Category: Large Hub      Medium Hub      Small Hub      Non Hub

## **Contact Information**

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Duty Manager at 719-320-2710 for assistance. Normal duty hours are 0600L-2200L and all other times by arrangement.

## **Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

Pueblo Memorial Airport possesses an ADA compliant loading ramp capable of servicing RJ700 aircraft up to, and including B757 aircraft. Local air carrier and ground handler personnel are trained and approved to use the loading ramp for diversion operations. Airport personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. However, we have requested that each airline, ground handler and FBO operation on the airport provide us with a list of the equipment and resources they have for deplaning passengers and contact information. We will provide this inventory and contact information to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

City of Pueblo Busses are available to assist with transportation to and from remote aircraft parking locations and the aircraft terminal. In addition, City Busses may be utilized for transportation to and from hotels/motels located within the City of Pueblo. Significant time is required for City Bus response and air carriers should request this service as soon as practical once the decision has been made to deplane.

Prior arrangements with Great Lakes Airlines is highly recommended for passenger and ground handling services. As noted, the maximum passenger capacity in the sterile portion of the airport terminal is 150.

There are limited deicing services available on the field and prior arrangement with Flower Aviation or Steel City Aviation is highly recommended.

## **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

The gates at Pueblo Memorial Airport are under common use gate leases permits, or agreements to air carriers and are controlled by the airport. We direct our common use air carrier users to make gates and other facilities available to an air carrier seeking to deplane at a gate to the maximum extent practicable.

Gates immediately north of the airport terminal are restricted to Group III aircraft or smaller. Larger aircraft will be located at remote parking locations on the airport ramp.

## **Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection**

Pueblo Memorial Airport does not have international passenger processing facilities. We will coordinate with local CBP and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, we will coordinate with local CBP officials to

develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

### **Public Access to the Emergency Contingency Plan**

Pueblo Memorial Airport will provide public access to its emergency contingency plan through one or more of the following means:

- Posting in a conspicuous location on the airport website at [flypueblo.com](http://flypueblo.com).
- Providing notice of the availability of the plan on the airport's social media accounts.
- Posting signs in conspicuous locations in the terminals.